



## Welcome to English

Thursdays & Fridays

February 22 to June 21, 2024 (30 sessions)

**\*\*NO CLASS: March 15 - 28, 2024 (Spring Break) // March 29, 2024 (Good Friday) // May 17, 2024 (Pro-D Day)\*\***

Time: 9:30 am to 11:30 am

Program Fee: **\$945** (min. 10 students)

## REGISTRATION FORM

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth(M/D/Y): \_\_\_\_\_

Child's name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

### HOW TO PAY?

Please pay by one of the following:

**Bank Draft:** \_\_\_\_\_ **Money Order:** \_\_\_\_\_ **Certified Cheque:** \_\_\_\_\_

Payable to the **Board of Education SD 38 Richmond**

Please deliver to: Richmond International Education (RIE), 7811 Granville Avenue, Richmond

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Refund Policy:

The refund policy is in effect from the moment the student signed and handed in the registration form.

All refund requests must be submitted in writing with all supporting documents listed on the Refund Request Form. There will be a C\$100 administrative fee deducted from the total refundable amount. The following refund policy will apply to students:

1. Refund one-half (1/2) of the program fee, if the student withdraws for any reason prior to the program start date.
2. No refund if the student withdraws on or after the program start date.
3. No refund if the student is found to be in violation of school rules, provincial or Canadian laws.