



Welcome to English

Thursdays & Fridays

February 20 to June 20, 2025 (30 sessions)

Time: 9:30 am – 11:30 am

Program Fee: **\$945** (min. 10 students)

**** NO CLASS: March 17 – 28, 2025 (Spring Break) // April 18, 2025 (Good Friday) // May 16, 2025 (Common Pro-D Day)****

REGISTRATION FORM

Last Name: _____ First Name: _____

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Mobile Phone: _____

Email: _____ Date of Birth (MM/DD/YYYY): _____

Child's name: _____ School: _____ Grade: _____

HOW TO PAY?

Please pay by one of the following:

Bank Draft: _____ **Money Order:** _____ **Certified Cheque:** _____

Payable to the **Board of Education SD 38 Richmond**

Please deliver to: Richmond International Education (RIE), 7811 Granville Avenue, Richmond

I understand that as a result of participating in the Welcome to English Program, my image may appear on the Richmond School District website, promotional material or in the local media.

Signed: _____ Date: _____

Refund Policy:

The refund policy is in effect from the moment the student signed and handed in the registration form.

All refund requests must be submitted in writing with all supporting documents listed on the Refund Request Form. There will be a C\$100 administrative fee deducted from the total refundable amount. The following refund policy will apply to Students:

1. Refund one-half (1/2) of the program fee, if the student withdraws for any reason prior to the program start date.
2. No refund if the student withdraws on or after the program start date.
3. No refund if the student is found to be in violation of school rules, provincial or Canadian laws.
4. The material fee for the program is \$45 (non-refundable)