



## 2026 INTERNATIONAL SUMMER ENGLISH PROGRAM

### **(1) Role of the Volunteer**

- Your primary role as a volunteer is to interact with the visiting international students to help enhance their experience here in Canada. They are here to learn English and to experience Canadian culture.
- Many of them are excited to meet Canadian students; therefore, it is very important that you engage with the students in the classroom, at recess and lunch and on the excursions. The hope is that you too will have a positive cultural experience with the students.
- The classroom teacher will provide you with direction in regards to your role in the classroom. If you are not sure, please ask.
- Encourage English speaking by modeling this with the students inside and outside of the classroom.
- We expect all students, including volunteers, to participate in the activities.

### **(2) Volunteer Preparation**

- Make sure you are well-rested and nourished. The days will be busy and you will need your energy to keep up with the students!
- Please pack lunch and snacks for the day. Be sure to have water so that you stay hydrated.
- Wear appropriate clothing and footwear for the day.
- Sunglasses, hat, and sunscreen are strongly recommended as our outings/field trips are almost always **outside**.

### **(3) "SAMPLE" Shape of the Day & Volunteer Responsibilities**

#### **Monday / Wednesday / Friday**

*(\*\* Full day excursion on Tuesday and Thursday \*\*)*

8:30 - 9:00	Students Arrive (Volunteers should arrive latest by 8:45)
9:00 - 10:30	English instruction in class (Volunteers to assist in assigned class)
10:30 - 10:45	RECESS (Volunteers to interact with students outside or in gym)
10:45 – 12:00	English instruction in class (Volunteers to assist in assigned class)
12:00 – 12:30	LUNCH (Volunteers encouraged to have lunch with students)
12:30 – 1:45	English instruction in class (Volunteers to assist in assigned class)
1:45 – 2:00	RECESS (Volunteers to interact with students outside or in gym)
2:00 – 3:00	English instruction in class (Volunteers to assist in assigned class)



## 2026 INTERNATIONAL SUMMER ENGLISH PROGRAMS Volunteer Application Form

Student Name: \_\_\_\_\_  
(Last Name) (First Name)

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Parents' Name: \_\_\_\_\_ Parents' Contact Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ email address: \_\_\_\_\_  
(Student) (Home) (Mobile)

Emergency Contact: \_\_\_\_\_ Emergency Contact's Number: \_\_\_\_\_

Please put a "✓" for the week you can volunteer for the program. Thanks very much!

Week 1:	July 6 to 10, 2026	[ ]
Week 2:	July 13 to 17, 2026	[ ]
Week 3:	July 20 to 24, 2026	[ ]
Week 4:	July 27 to 31, 2026	[ ]
Week 5:	August 4 to 7, 2026	[ ]
Week 6:	August 10 to 14, 2026	[ ]

**NOTE:**

- Location: Richmond Secondary School (7171 Minoru Blvd., Richmond)
- Daily schedule: 9 am to 3 pm (Monday to Friday)
- Ideally, participant will commit for 2 weeks
- We will contact you by email to make arrangement for the volunteer work