



2026 INTERNATIONAL SUMMER ENGLISH PROGRAM

(1) Role of the Volunteer

- Your primary role as a volunteer is to interact with the visiting international students to help enhance their experience here in Canada. They are here to learn English and to experience Canadian culture.
- Many of them are excited to meet Canadian students; therefore, it is very important that you engage with the students in the classroom, at recess and lunch and on the excursions. The hope is that you too will have a positive cultural experience with the students.
- The classroom teacher will provide you with direction in regards to your role in the classroom. If you are not sure, please ask.
- Encourage English speaking by modeling this with the students inside and outside of the classroom.
- We expect all students, including volunteers, to participate in the activities.

(2) Volunteer Preparation

- Make sure you are well-rested and nourished. The days will be busy and you will need your energy to keep up with the students!
- Please pack lunch and snacks for the day. Be sure to have water so that you stay hydrated.
- Wear appropriate clothing and footwear for the day.
- Sunglasses, hat, and sunscreen are strongly recommended as our outings/field trips are almost always **outside**.

(3) "SAMPLE" Shape of the Day & Volunteer Responsibilities

Monday / Wednesday / Friday

*(** Full day excursion on Tuesday and Thursday **)*

| | |
|---------------|---|
| 8:30 - 9:00 | Students Arrive (Volunteers should arrive latest by 8:45) |
| 9:00 - 10:30 | English instruction in class (Volunteers to assist in assigned class) |
| 10:30 - 10:45 | RECESS (Volunteers to interact with students outside or in gym) |
| 10:45 – 12:00 | English instruction in class (Volunteers to assist in assigned class) |
| 12:00 – 12:30 | LUNCH (Volunteers encouraged to have lunch with students) |
| 12:30 – 1:45 | English instruction in class (Volunteers to assist in assigned class) |
| 1:45 – 2:00 | RECESS (Volunteers to interact with students outside or in gym) |
| 2:00 – 3:00 | English instruction in class (Volunteers to assist in assigned class) |



2026 INTERNATIONAL SUMMER ENGLISH PROGRAMS Volunteer Application Form

Student Name: _____
(Last Name) _____ (First Name) _____

Current School: _____ Current Grade: _____

Parents' Name: _____ Parents' Contact Number: _____

Home Address: _____

Phone Number: _____
(Student) _____ (Home) _____ (Mobile) _____ email address: _____

Emergency Contact: _____ Emergency Contact's Number: _____

Please put a "✓" for the week you can volunteer for the program. Thanks very much!

Week 1: July 6 to 10, 2026 []

Week 2: July 13 to 17, 2026 []

Week 3: July 20 to 24, 2026 []

Week 4: July 27 to 31, 2026 []

Week 5: August 4 to 7, 2026 []

Week 6: August 10 to 14, 2026 []

NOTE:

- Location: Richmond Secondary School (7171 Minoru Blvd., Richmond)
- Daily schedule: 9 am to 3 pm (Monday to Friday)
- Ideally, participant will commit for 2 weeks
- We will contact you by email to make arrangement for the volunteer work